

**MINUTES**  
**Town of Marshall Board of Alderman**  
**Regular Meeting**  
January 24, 2022  
6:00pm

Mayor Nancy Allen invited everyone to stand for the Pledge of Allegiance and moment of silence.

Aldermen in attendance were Billie Jean Haynie, Thomas Jablonski, Aileen Payne, Christiaan Ramsey, and Laura Ponder Smith. Also in attendance were Town Administrator Forrest Gilliam and Town Attorney Jamie Stokes.

Mayor Allen called the meeting to order at 6:02pm.

Item 1

Upon motion by Alderman Haynie, seconded by Alderman Smith, the Board voted 5-0 to approve the agenda as presented.

Item 2

Upon motion by Alderman Ramsey, seconded by Alderman Haynie, the Board voted 5-0 to approve the minutes from the November 15, 2021 regular meeting.

Item 3

Forrest Gilliam, Town Administrator, presented a draft contract for FY 2022 audit services from Lowdermilk, Church and Co. The contract amount is for \$19,000, an increase of \$900 from the previous year. The firm has agreed to rotate auditors from the team that has previously assigned to Marshall. Upon motion by Alderman Payne, seconded by Alderman Jablonski, the Board voted 5-0 to approve the contract.

Item 4

Forrest Gilliam, Town Administrator, presented the Tax Collection and Water/Sewer Collection Report for December, 2021.

A copy of the Unaccountable Water Report and Monthly Operating Report for the Town's wells from Byers Environmental was presented to the Board.

The financial report for the month of December was provided to the Board.

Upon motion by Alderman Jablonski, seconded by Alderman Smith, the Board voted 5-0 to approve Budget Amendment #2022-05 (Attachment 1).

Forrest Gilliam, Town Administrator, updated the Board regarding the final rule issued by the U.S. Department of Treasury for eligible use of American Rescue Plan State and Local Fiscal Recovery Funds. The Town will receive a total of \$389,376 in two tranches of funds, the first arriving in July of 2021 and the second half expected around the same time in 2022. Funds must be obligated by December 31, 2024.

Mr. Gilliam shared an update from Garry Moore with Vaughn and Melton regarding the preparation for the bidding process for flood damage repairs to Fortner Hollow Road. Mr. Moore is working to have the bids advertised in February and ready for presentation to the Board at its March regular meeting.

## Boards Reports

**Board of Adjustment** – No meeting  
**Planning Board** – No meeting  
**Parks and Recreation** – No meeting

## Department Reports

**Fire Department** – Report is in packet.  
**Police Department** – Report is in packet.  
**Water Department** – Report is in packet.  
**Maintenance Department** – Report is in packet.  
**Zoning Department** – Forrest Gilliam

## Public Comment

There was no public comment.

Upon motion by Alderman Haynie, seconded by Alderman Jablonski, the Board voted 5-0 to enter into closed session for the purposes of attorney-client privilege, personnel, and property.

Upon motion by Alderman Haynie, seconded by Alderman Ramsey, the Board voted 5-0 to return to open session.

Upon motion by Alderman Smith, seconded by Alderman Jablonski, the Board voted 5-0 to continue the meeting to 5:30pm on Tuesday, February 1.

  
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Nancy Allen, Mayor

  
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Forrest Gilliam, Town Clerk

**MINUTES**  
**Town of Marshall Board of Alderman**  
**Continued Meeting**  
February 1, 2022  
5:30pm

The Town of Marshall Board of Aldermen reconvened its January 24, 2022 regular meeting at 5:30pm.

In attendance were Mayor Nancy Allen, Aldermen Billie Jean Haynie, Thomas Jablonski, Aileen Payne, Christiaan Ramsey, and Laura Ponder Smith. Also in attendance were Town Administrator Forrest Gilliam and Town Attorney Jamie Stokes.

Upon motion by Alderman Smith, seconded by Alderman Haynie, the Board voted to enter into closed session for the purposes of attorney-client privilege and property acquisition.

Upon motion by Alderman Jablonski, seconded by Alderman Smith, the Board voted 5-0 to return to open session.

Upon motion by Alderman Smith, seconded by Alderman Payne, the Board voted 5-0 to authorize a grant application to the NC Land and Water Fund.

Upon motion by Alderman Smith, seconded by Alderman Payne, the Board voted 5-0 to adjourn at 6:29pm.

  
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Nancy Allen, Mayor

  
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Forrest Gilliam, Town Clerk